



REQUEST FOR PROPOSAL (RFP)

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

RFP No.: ESSCI/SIC4-GK/2026/01

Date of Issue: 19 Aug 2026

Issued by: Electronics Sector Skills Council of India (ESSCI)

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Estate Phase III, New Delhi-110020

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Request for Proposal (RFP)

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RFP No.: ESSCI/SIC4-GK/2026/01

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1. About ESSCI

1.1 The Electronics Sector Skills Council of India (ESSCI) is a not-for-profit organisation incorporated under Section 8 of the Companies Act, 2013. ESSCI is promoted by the National Skill Development Corporation (NSDC) along with leading industry associations and is mandated to create a robust, industry-aligned and sustainable ecosystem for skill development in the Electronics System Design and Manufacturing (ESDM) sector.

1.2 ESSCI works closely with industry, academia, training partners and government institutions to design Qualification Packs (QPs), National Occupational Standards (NOS) and training frameworks aligned with the NSQF and national skilling priorities.

2. Background

2.1 Electronics Sector Skills Council of India (ESSCI), in collaboration with Samsung India Electronics Pvt. Ltd., is implementing **Samsung Innovation Campus (SIC) Phase IV**, a flagship Corporate Social Responsibility (CSR) initiative aimed at equipping youth with future-ready Artificial Intelligence (AI) skills across India.

2.2 As part of the programme, approximately **16,000 enrolled beneficiaries** will receive a standardized branded giveaway kit during the training programme. The giveaway kit is intended to create a sense of identity, belonging, and pride among the beneficiaries while promoting the Samsung Innovation Campus brand.

2.3 ESSCI invites sealed proposals from experienced manufacturers/suppliers for the design adaptation, printing, production, packaging, transportation, and delivery of the giveaway kits.

3. Objective

3.1 To appoint a qualified vendor for the procurement and delivery of **16,000 Samsung Innovation Campus Giveaway Kits** comprising:

1. Printed T-Shirt
2. Printed Backpack/Bag
3. Printed Water Bottle

3.2 The selected vendor shall ensure uniform quality, timely delivery, and compliance with branding specifications as per ESSCI and Samsung guidelines.

4. Scope of Work

The selected agency shall be responsible for the following:

4.1 Manufacturing

Supply of the following items in the quantities specified:

Item	Quantity
Printed T-Shirts	16,800
Printed Bags/Backpacks	16,800
Printed Water Bottles	16,800

Note: The quantity includes a buffer of 5% .

4.2 Printing

4.2.1 ESSCI shall provide:

- Samsung Innovation Campus artwork
- Branding guidelines and specifications

4.2.2 The vendor shall:

- Adapt artwork for production as per the specifications
- Share a printed sample for approval before bulk production
- Ensure colour consistency across all items and batches
- Maintain print quality and durability standards

4.3 Packaging

Each beneficiary kit shall include:

- 1 Printed T-Shirt
- 1 Printed Backpack/Bag
- 1 Printed Water Bottle

4.3.1 Packaging requirements:

- Individual packaging for each item
- Kit packaging to prevent transit damage
- Branded packaging (if required by ESSCI)
- Eco-friendly packaging materials preferred

4.4 Delivery

4.4.1 The vendor shall deliver kits to multiple training centres across India. Indicative states include:

State	Location	Candidates
Uttar Pradesh	Gorakhpur	5000
	Lucknow	
Tamil Nadu	Chennai	5000
	Tiruchirappalli	
	Vellore	
Maharashtra	Mumbai	2000
	Pune	
	Nagpur	
Karnataka	Bangalore	2000
	Mysuru	
	Varuna	
Andhra Pradesh	Vizag	1000
	Guntur	
	Vijayawada	
Delhi	Delhi	1000

Note: 800 will be desecration of ESSCI depended on the situation.

4.4.2 Transportation cost shall be included in the quoted price.

4.4.3 The vendor shall provide tracking and delivery confirmation for all consignments.

5. Technical Specifications

5.1 T-Shirt

Parameter	Specification
Material	100% Cotton / Cotton Rich (minimum 80% cotton)
GSM	180 GSM minimum
Colour	As approved by ESSCI
Sizes	S, M, L, XL, XXL (distribution to be shared later)
Printing	Screen Printing / High-quality equivalent
Stitching	Premium finish, double-stitched seams
Shrinkage	Minimal (pre-shrunk fabric preferred)
Collar	Ribbed collar for shape retention
Fit	Regular fit / Semi-fitted

5.2 Backpack/Bag

Parameter	Specification
Capacity	18–22 Litres

Material	High-quality Polyester / Nylon (minimum 420D)
Compartments	Minimum 2 compartments
Bottle Pocket	Yes (side mesh pocket)
Laptop Compartment	Preferred (for up to 15.6" laptop)
Printing	High-quality branding (screen print / heat transfer / embroidery)
Zippers	Premium quality, smooth operation
Straps	Padded, adjustable shoulder straps
Lining	Durable inner lining

5.3 Water Bottle

Parameter	Specification
Capacity	500–750 ml
Material	Food-grade Stainless Steel (304 grade)
Leak Proof	Yes (screw cap with silicone seal)
Finish	Powder coated / Matte finish
Printing	Laser engraving / UV print / Screen print
Insulation	Single-wall or double-wall (preferred)
Lid Type	Screw cap with carry loop

6. Quantity Summary

S. No.	Item	Quantity
1	Printed T-Shirt	16,800
2	Printed Backpack/Bag	16,800
3	Printed Water Bottle	16,800

7. Eligibility Criteria

7.1 Interested manufacturers/suppliers must meet the following eligibility criteria:

1. The bidder must be legally registered in India.

2. Minimum **3 years** of experience in manufacturing/promotional merchandise/supply of giveaway items.
3. Must have executed at least **two similar assignments** in the last 3 years.
4. Must have supplied at least **10,000 promotional merchandise items** in any one project well within the stipulated timeline.
5. Must have **valid GST registration**.
6. Must have **valid PAN**.
7. Must have **adequate production capacity** to deliver the entire quantity within the specified timeline.
8. Must be capable of delivering **pan-India** to multiple locations.
9. The firm must not be blacklisted or debarred by any Central/State Government or PSU.
10. Valid PAN, GST registration, and statutory compliance.
11. Must have minimum turnover of Rs 50 lacs over the last 3 financial year.

8. Proposal Submission Requirements

8.1 Interested bidders must submit the following:

8.1.1 Technical Proposal

1. Company Profile

- Organisation structure
- Year of establishment
- Manufacturing facilities and capacity

2. Registration and Statutory Documents

- Certificate of Incorporation / Registration
- GST Registration Certificate
- PAN Card (Entity)
- MSME / Udyam Registration Certificate (if applicable)

3. Relevant Project Experience

- List of similar assignments executed

- Work orders / Purchase Orders
- Completion certificates
- Client references

4. Sample Catalogue

- Product catalogue with photographs
- Technical specifications of similar items supplied
- Printing and finishing capabilities

5. Production Capacity & Infrastructure

- Manufacturing facilities details
- Production capacity per day/week
- Quality control processes

6. Delivery Capability

- Pan-India delivery mechanism
- Logistics partner details
- Past delivery performance

8.1.2 Financial Proposal

1. Commercial Bid (as per format at Appendix — III)

- Unit rate for each item (GST exclusive)
- Total cost for each item
- Transportation and logistics costs
- Applicable taxes (GST)
- Any additional expenses

2. Quote Validity: 90 (ninety) days from the date of submission

8.1.3 Self-Declaration

1. Appendices IV to XI

9. Sample Requirement

9.1 Shortlisted vendors shall submit the following sample items:

1. One (1) Printed T-Shirt
2. One (1) Printed Backpack/Bag
3. One (1) Printed Water Bottle

9.2 Samples shall be printed with sample artwork provided by ESSCI.

9.3 Samples shall be submitted within the timeline specified by ESSCI post-shortlisting.

9.4 Samples shall be evaluated for:

- Print quality and colour accuracy
- Material quality and finish
- Workmanship and durability
- Overall appearance and brand representation

9.5 The cost of samples shall be borne by the bidder.

10. Bid Submission Process

10.1 Mode of Submission

All bids shall be submitted through **physical/postal submission only** addressed to:

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Estate Phase III

New Delhi — 110020, Landline: +91-11-46035050

Note: No digital/email submission shall be accepted or considered.

10.2 Submission Structure & Packaging

10.2.1 All documents shall be arranged strictly as per the checklist at Appendix — I, and shall be self-attested, properly authenticated, and signed and stamped by the competent authority of the bidder organisation. The proposal shall comprise one main sealed envelope containing two separately sealed inner envelopes — the Technical Proposal and the Financial Bid.

10.2.2 The Financial Bid shall be submitted only in a separately sealed envelope. Any financial bid submitted in an open/unsealed condition, or clubbed/enclosed together with the Technical Proposal, shall be treated as a material non-compliance and the proposal shall be summarily rejected, without seeking any clarification.

10.3 Mandatory Envelope Marking

All envelopes must clearly mention the RFP number, the title of the assignment, and the submitted-to and submitted-by details. Failure to comply may result in rejection of the proposal.

11. Evaluation Process

Stage 1	Stage 2 — QCBS Method	Final Combined Score
Qualifying only — Document Verification (Appendix I)	Technical : Financial = 50:50	100 Marks (Appendix II)

11.1 Stage 1 — Document Verification & Eligibility Screening

All proposals shall undergo preliminary scrutiny and document evaluation by the Tender Evaluation Committee (TEC) as per the checklist at Appendix — I. This stage is qualifying in nature only; only qualified bidders shall proceed to Stage 2.

11.2 Stage 2 Evaluation

Evaluation shall be conducted under the Quality and Cost Based Selection (QCBS) method in a ratio of 70:30 (Technical Score : Financial Score), as detailed in Appendix — II.

S. No.	Heads	Evaluation Criteria	QCBS Weight	Weight (%)	Score
1	Technical	Company Experience	50%	10%	10
		Similar Projects		10%	10
		Production Capacity		15%	15
		Sample Quality		10%	10
		Delivery Capability		5%	5
2	Financial	Commercial Proposal	50%	50%	50
		Total	100%	100%	100

11.2.1 Minimum qualifying score in Technical evaluation: 40 (Forty percent) out of 50 marks.

11.2.2 Financial proposals are opened only for technically qualified bidders. Scoring is purely formula-based.

11.3 Financial Evaluation

QCBS Financial Scoring Formula = (L1 ÷ Bn) × 50

where L1 = Lowest financially compliant bid amount; Bn = Bid under consideration.

12. Delivery Timeline

12.1 All production and delivery shall be completed within **2 (two) months** from the date of issuance of the Purchase Order / as and when directed by the Project team, depending on the project deliverable.

12.2 The vendor shall share a production and delivery schedule within 7 days of PO issuance.

12.3 Delivery shall be completed in phases as per the requirements of ESSCI.

12.4 Any anticipated delay must be communicated in writing at least 7 working days in advance, with valid justification.

13. Warranty & Quality Assurance

13.1 The vendor shall replace any damaged or defective merchandise within **15 (fifteen) days** of notification by ESSCI.

13.2 The warranty period shall be:

- T-Shirt: 6 months from the date of delivery (against manufacturing defects)
- Backpack: 6 months from the date of delivery (against manufacturing defects)
- Water Bottle: 12 months from the date of delivery (against manufacturing defects)

13.3 The vendor shall provide a quality certificate for each batch of production.

13.4 ESSCI reserves the right to conduct quality checks at any stage of production.

14. Payment Terms

14.1 Payment shall be made as follows:

Milestone	Payment	Timeline
Milestone 1	50% of total contract value	Within 2 weeks of issuance of PO
Milestone 2	50% of total contract value	Within 1 month upon successful delivery of complete quantity and acceptance by ESSCI

14.2 Payments are subject to TDS deduction under the Income Tax Act, 1961, and submission of GST-compliant invoices.

14.3 ESSCI reserves the right to withhold payments in case of non-compliance or quality issues.

14.4 Payment shall be released only after:

- Successful delivery of all items
- Quality acceptance by ESSCI
- Submission of all required documents

15. Delay & Penalty Clause

15.1 A penalty of **0.5% of the total contract value** shall be levied per week of delay in delivery, for delays attributable to the vendor.

15.2 Total penalty shall be capped at **10% of the total contract value**.

15.3 Penalties shall be deducted from milestone payments on a net-of-tax basis; no GST shall apply on penalty amounts.

15.4 Repeated delays or non-compliance may result in termination of the contract.

16. Ownership & Intellectual Property

16.1 All branding elements, artwork, designs, logos, and creative assets provided by ESSCI shall remain their exclusive intellectual property.

16.2 The selected vendor shall not reproduce, distribute, display, or use these materials for any purpose other than execution of this contract.

16.3 All deliverables, including designs and documentation, shall be the exclusive property of ESSCI.

16.4 The vendor shall have no right to reuse, distribute or commercialise the content without prior written approval.

17. Confidentiality & Data Security

17.1 All artwork, logos, branding materials, beneficiary information, and project-related documents shared by ESSCI shall remain confidential and shall not be used for any other purpose without prior written approval.

17.2 The vendor shall sign a Non-Disclosure Agreement (NDA) if required.

17.3 Disclosure to any third party without ESSCI's prior written approval is strictly prohibited.

17.4 This obligation survives termination of the contract.

18. Force Majeure

18.1 Neither party shall be liable for delays or failure due to force majeure events including natural disasters, pandemics, government restrictions, or war/civil unrest.

18.2 The affected party shall notify the other within 7 days of occurrence.

18.3 If such conditions continue beyond 60 days, either party may terminate the contract without financial penalty.

19. Termination & Financial Settlement

19.1 ESSCI may terminate the contract with 15 days' written notice on grounds of non-performance/breach, failure to meet quality standards, or prolonged delays.

19.2 In case of termination:

- All submitted deliverables shall be evaluated by ESSCI's designated committee
- Payment shall be released only for satisfactorily completed and accepted work
- Any advance exceeding the value of accepted work shall be recovered from the vendor
- Final settlement shall be completed within 30 days from the date of termination

20. General Conditions & Legal Terms

20.1 Participation in this RFP process shall imply unconditional acceptance of this document and all its appendices, formats, declarations and evaluation conditions.

20.2 ESSCI reserves the right to:

- Accept or reject any proposal
- Cancel or modify the RFP process
- Seek additional clarifications/documents
- Amend the evaluation criteria

20.3 All decisions of the Tender Evaluation Committee (TEC) and ESSCI shall be final and binding.

20.4 Any disputes shall be subject to the jurisdiction of courts in New Delhi, India.

21. Disclaimer

21.1 This RFP does not constitute a commitment by ESSCI to award a contract.

21.2 ESSCI reserves the right to withdraw, amend or cancel this RFP at any stage without prior notice.

22. Important Dates / Schedule

S. No.	Particulars	Date / Timeline
1	Release of RFP	19/08/2026

2	Last date for receipt of bids (Physical Documents)	25/08/2026 till 17:00 Hrs
3	Pre-bid query	21/08/2026
4	Screening of submitted documents	26/08/2026
5	Opening of Technical Bids	28/08/2026
6	Opening of Financial Bids	01/09/2026
7	Selection & Finalization of Vendor	01/09/2026
8	Issuance of Work Order / PO	From 03/09/2026 onwards
9	Sample Submission	Within 3 days of shortlisting
10	Production & Delivery	Within 2 months from PO issuance

Late submissions shall not be entertained under any circumstances.

23. Submission Address

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase — III, New Delhi — 110020

Landline: +91-11-46035050

24. Contact for Clarification

24.1 For any clarification related to this RFP process, bidders may contact:

Mr. Saroj Apato, Vice President (Strategic Partnerships),

Email: saroj@essc-india.org | Mobile: 9654437519

Electronics Sector Skills Council of India (ESSCI)

24.2 All queries shall be submitted via e-mail only, clearly mentioning the RFP reference number in the subject line. Responses, if any, shall be shared via e-mail or published on the official ESSCI website. No verbal or informal communication shall be considered valid. ESSCI reserves the right not to respond to queries received after the deadline.

25. Issued with the Approval of the Competent Authority

Electronics Sector Skills Council of India (ESSCI)

New Delhi

26. List of Appendices

Appendix	Description
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Appendix — I: Document Verification & Eligibility Screening Checklist

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

Sl. No.	Criteria & Document Required	Submitted	Not Submitted
1	Company Registration & Legal Standing		
1.1	Certificate of Incorporation / Registration *	Yes	No
1.2	GST Registration Certificate *	Yes	No
1.3	PAN Card (Entity) *	Yes	No
1.4	MSME / Udyam Registration (if applicable)	Yes	No
2	Experience & Capability		
2.1	Min 3 years of experience in manufacturing/promotional merchandise *	Yes	No
2.2	Minimum 2 similar assignments executed in last 5 years *Work orders/POs/completion certificates	Yes	No
2.3	Supplied at least 10,000 promotional items in any one project *Work orders/POs	Yes	No
2.4	Pan-India delivery capability *Evidence of past deliveries	Yes	No
2.5	Production capacity statement *Self-declaration	Yes	No
3	Technical Proposal Documents		
3.1	Company Profile	Yes	No
3.2	Sample Catalogue	Yes	No
3.3	Client List / References	Yes	No
4	Self-Declaration forms (Appendices IV-XI)	Yes	No

Note:

1. Items/documents marked with () are mandatory to be submitted by the bidder.*
2. The Tender Evaluation Committee (TEC) reserves the right to consider proposals with minor missing checkpoints/deviations for further evaluation, subject to recorded justification.

Appendix — II: Stage — 2 Detailed Evaluation Matrix

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

1. Technical Proposal Evaluation Matrix

S.No.	Evaluation criteria	Marking guidance	Weight	Max. marks
1	Company Experience		10%	10
1.1	Years of experience in manufacturing/promotional merchandise	0 : Less than 3 years 5 : 3- 5 years 10 : 5-7 years 15 : 7+ years	10%	10
2	Similar Projects		10%	10
2.1	Number & scale of similar projects executed	0 : Less than 2 projects 5 : 2-3 projects 10 : 4-5 projects 15 : 5+ projects	10%	10
3	Production Capacity		15%	15
3.1	Manufacturing infrastructure and production capacity	0 : risk of delay, >10000 5 : adequate capacity, 10000 to 20000 10 : Strong Capacity < 20000	15%	15
4	Sample Quality		10%	10
4.1	Print quality, material quality, and workmanship	0 : Poor quality 5: Average quality 10 : Excellent quality	10%	10
5	Delivery Capability		5%	5
5.1	Pan-India delivery mechanism and logistics	0 : No evidence of pan-India delivery 5 : Limited pan-India capability 10 : Strong pan-India delivery capability with proven track record	5%	5
Total			50%	50

2. Financial Proposal Evaluation Matrix

S.No.	Evaluation Criteria	Marking Guidance	Weight	Max Marks
1.1	Cost competitiveness — QCBS formula scoring	Financial Score = $(L1 \div Bn) \times 50$	50%	50
1.2	Cost break-up completeness	Pass/Fail — per-unit break-up with applicable taxes	Pass/Fail	NA
1.3	GST / TDS disclosure	Pass/Fail — separate disclosure required	Pass/Fail	NA

Appendix — III: Financial Bid Format

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

1. Financial Quote

Scope Covered: The quoted fee shall include all activities set out in Section 4 (Scope of Work) of this RFP, including but not limited to: manufacturing, printing, packaging, transportation, and delivery of 16,800 T-Shirts, 16,800 Backpacks, and 16,800 Water Bottles to multiple locations across India.

2. Financial Bid Summary

S. No.	Item	Unit	Quantity	Unit Rate (₹) GST Exclusive	Total Amount (₹)
1	Printed T-Shirt	Piece	16,800	₹ _____	₹ _____
2	Printed Backpack/Bag	Piece	16,800	₹ _____	₹ _____
3	Printed Water Bottle	Piece	16,800	₹ _____	₹ _____
Total (GST Exclusive)					₹ _____

3. Declaration by Bidder

We hereby confirm that:

1. The quoted amount is inclusive of all costs related to the scope defined in the RFP.
2. No additional charges shall be claimed beyond the quoted amount.
3. The financial quote is valid for 90 days from the date of submission.
4. The quote has been signed by the authorised signatory of the organisation.

4. Authorised Signatory

Name of Organisation

Name of Authorised Signatory

Designation

Signature

Organisation Seal

Date

Place

Appendix — IV: Cover Letter

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

[To be submitted on bidder's letterhead]

Date: _____

To,

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase — III, New Delhi — 110020

Landline: +91-11-46035050

Sub: RFP for Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV.

Dear Sir,

With reference to your RFP document (Ref. No.: ESSCI/SIC4-GK/2026/01 dated 05/08/2026), we, having examined the RFP document and understood its contents, hereby submit our Proposal for the aforesaid Project. The Proposal is unconditional and unqualified.

1. All information provided in the Proposal and its Appendices is true and correct, and the accompanying documents are original or true copies of their respective originals.
2. This statement is made for the express purpose of qualifying as a Service Provider to ESSCI under this RFP.
3. We shall make available to ESSCI any additional information it may require to supplement or authenticate the Proposal.
4. We acknowledge ESSCI's right to reject our Proposal without assigning any reason, and waive our right to challenge the same on any account.
5. We declare that we have examined and have no reservations to the RFP document, including any corrigendum or addendum issued by ESSCI.
6. We understand ESSCI may cancel the bidding process at any time without incurring any liability to bidders.
7. We believe we satisfy the eligibility criteria and requirements specified in the RFP document.
8. We irrevocably waive any right to challenge or question any decision taken by ESSCI in connection with the engagement of the bidder or the bidding process.
9. We agree and undertake to abide by all terms and conditions of the RFP document.

We submit this proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

Date: (Signature of the authorised signatory of bidder)

Place: (Name and designation of the authorised signatory of bidder)

(Name and rubber seal of the bidder)

Appendix — V: Particulars of Bidder

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

Sr. No.	Heads	Particulars
1.	Registered name of the firm	
2.	Type of the firm (legal entity) — enclose self-certified certificate of incorporation	
3.	Complete address of registered office	
4.	Date and country of incorporation	
5.	Number of years of operations in India	
6.	Number and locations of offices in India	
7.	Manufacturing facilities locations	
8.	Contact person details (name, designation, mobile, e-mail)	
9.	Telephone number (with ISD & STD code)	
10.	Brief description of the firm, its main lines of business, and organisational profile	
11.	Copy of bidder's PAN card	
12.	Copy of bidder's GST registration certificate	
13.	Any other relevant information	

Yours faithfully,

Date: (Signature of the authorised signatory of bidder)

Place: (Name and designation of the authorised signatory of bidder)

(Name and rubber seal of the bidder)

Appendix — VI: Format for Providing Details of Past Projects of the Bidder

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

S. No.	Items	Guidelines
1.	Name of the project	<<Project Name>>
2.	Client Details	<<Client Name & Complete Address>>, <<Contact Person's Name>>, <<Contact Number>>, <<Email ID>>
3.	Brief about project	<<Short narrative description and overall project scope>>
4.	Scope of the work done	<<Details of items supplied, quantities, printing requirements>>
5.	Duration of the project	<<No. of Years/Months>> From: <<mmm/yyyy>> To: <<mmm/yyyy>>
6.	Relevant work area or domain	<<Relevance to this RFP>>
7.	Location of delivery	<<Locations of delivery>>
8.	Contract value	<<Contract value>>
9.	Documents attached	<<work order>>, <<purchase order>>, <<completion certificate>>, <<agreement>>, etc.

Appendix — VII: Undertaking for Availability of Production Capacity

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

Date: _____

To,

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase — III, New Delhi — 110020

Landline: +91-11-46035050

Sub: Undertaking for Production Capacity

Dear Sir,

In accordance with the eligibility requirements of this RFP (Ref. No.: ESSCI/SIC4-GK/2026/01 dated 14/08/2026) process, we <<Name of the bidding firm>> wish to declare that we have adequate production capacity to manufacture and deliver 16,800 T-Shirts, 16,800 Backpacks, and 16,800 Water Bottles within the stipulated timeline of 2 months from the date of issuance of the Purchase Order.

We confirm that:

1. Our manufacturing facilities are fully operational.
2. We have sufficient raw material inventory/access.
3. We have the required machinery and workforce.
4. We can scale up production as per the project requirements.

Yours faithfully,

Date: (Signature of the authorised signatory of bidder)

Place: (Name and designation of the authorised signatory of bidder)

(Name and rubber seal of the bidder)

Appendix — VIII: Self-Declaration on No Conflict of Interest

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

[To be submitted on bidder's letterhead]

Date: _____

To,

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase — III, New Delhi — 110020

Landline: +91-11-46035050

Sub: Undertaking for No Conflict of Interest

Dear Sir,

In accordance with the RFP document (Ref. No.: ESSCI/SIC4-GK/2026/01 dated 14/08/2026), we, M/s <<Name of the bidding firm>> wish to declare that we do not have any conflict of interest that may affect the current Bidding Process.

Yours faithfully,

Date: (Signature of the authorised signatory of bidder)

Place: (Name and designation of the authorised signatory of bidder)

(Name and rubber seal of the bidder)

Appendix — IX: Financial Capability Statement

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

[To be submitted on Chartered Accountant's letterhead]

I hereby declare that I have scrutinised and audited the financial statements of M/s _____, Turnover* and Net Worth of the bidder as on 31st March 2026 as per audited statement is as follows:

Financial Year	Turnover (INR Crore)	Net Worth (INR Crore)
FY 2023-24		
FY 2024-25		
FY 2025-26		

*To be provided from latest available audited statement.

The organisation is a profit-making (company or LLP firm) with positive net worth for each of the last three financial years as on 31st March 2026.

(Sign and seal of Chartered Accountant)

Appendix — X: Declaration of No Pendency of Any Criminal Case

RFP No. ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

[To be submitted on bidder's letterhead]

Date: _____

To,

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase — III, New Delhi — 110020

Landline: +91-11-46035050

Sub: Declaration of No Pendency of Any Criminal Case

I/We hereby declare that no criminal case is pending against our firm/company/LLP or any of its partners, directors, proprietors, or key managerial personnel before any court of law or competent authority in India.

I/We further certify that the information provided above is true and correct to the best of our knowledge and belief. In the event that any information is found to be false or misleading, we understand that ESSCI reserves the right to reject our proposal or terminate the contract, without prejudice to any other legal action.

Yours faithfully,

Date: (Signature of the authorised signatory of bidder)

Place: (Name and designation of the authorised signatory of bidder)

(Name and rubber seal of the bidder)

Appendix – XI: Declaration Regarding Non-Blacklisting

ESSCI/SIC4-GK/2026/01

Procurement & Supply of Printed Giveaway Kits for Samsung Innovation Campus Phase IV

[To be submitted on bidder's letterhead]

Date: _____

To,

The CEO

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area, Phase – III, New Delhi – 110020

Landline: +91-11-46035050

Sub: Declaration regarding Non-Blacklisting of the Firm or Company

Dear Sir,

I/We hereby declare that our _____ (firm or company or LLP firm) is not black-listed or debarred from tendering for corrupt or fraudulent practices or non-delivery/non-performance, by any Ministry or Department of the Central Government/State Government, PSU, or other bodies under the Central/State Government.

Dated the day of 2026.

Yours faithfully,

Date: _____ (Signature of the authorised signatory of bidder)

Place: _____ (Name and designation of the authorised signatory of bidder)

_____ (Name and rubber seal of the bidder)